

# Secure Virtual Review

fact sheet

POWERED BY  Complete Review

Secure review alternative providing qualified specialised reviewers virtually working from remote locations synchronously to achieve high-quality and faster ramp times

- ▶ Access high quality, lower cost reviewer resources by expanding geographic reach
- ▶ Achieve faster project ramp times with an expanded available reviewer database
- ▶ Locate & retain reviewers with specialised expertise (IP / copyright, foreign language, specialised sciences, etc.)
- ▶ Leverage top reviewer for enhanced capabilities like quality control, chronology building, or witness preparation

## Complete Review by the Numbers

75+

Full-Time  
Review Managers

10,000+

Pre-Screened Reviewers  
Available Globally

9+

Review Managers'  
Average Years of Expertise

17+

Years of Review  
Management  
Experience

20+

Countries Worldwide with  
Staffed Review Professionals

From rapidly developing global investigations to high technology IP litigation, law firm and corporate clients often require reviewers under challenging circumstances such as accelerated time scales or specialised expertise requirements. To meet these challenges, clients can incur substantial costs, and experience delays as the right personnel are identified and repositioned to secure client or review partner sites.

**Consilio's Secure Virtual Review, powered by Complete Review, provides a compelling, secure virtual review alternative to this traditional approach.** Not bound by any specific client or Consilio review location, pre-screened qualified legal professionals are quickly engaged on projects operating within in a highly secure, virtual review environment. Consilio's review managers, licensed attorneys with specialised expertise conducting virtual review projects, manage reviewers to deliver a high-quality, consistent work product while controlling costs.

## The Secure Virtual Review Difference

- **Expert review teams** - including subject matter experts or native language speakers are available to engage on projects quickly.
- **Highly experienced document review managers** – licensed attorneys with extensive hands-on discovery experience – provide oversight and supervision of all resources, remote or co-located, ensuring that you get the best results possible.
- **In-depth, timely reporting** showing the progress of a review, reviewer productivity, work product and quality control metrics.
- **Secure Virtual Review Technology**
  - **Strict identity controls** - Remote reviewers regularly verify their identity using advanced multi-factor authentication, preventing unauthorized users or hackers from hijacking accounts.
  - **100% audit ready** - All activity (logins, logouts, user activity, disconnects, etc.) are centrally stored in our secure, ISO-certified data centers. Audits on these secured records can locate any suspicious activity, providing an added layer of security.
  - **Clear data separation** - All users are allocated a unique and isolated remote desktop session, further enhancing security and eliminating the potential for data overlap between users.
  - **Secure data hosting** - Servers hosting client data are located on Consilio's ISO-certified private data centers secured with multiple layers of physical and software controls and can only be accessed by authorized personnel.

### Simplified Secure Virtual Review Process



Client engages or Consilio recommends Secure Virtual Review workflow based on project specifications



Consilio's recruitment team identifies and retains specialized talent / review resources to meet project goals



Consilio establishes Secure Virtual Review environment



Consilio's experienced review management team works with case team to train reviewers in our virtual environment



Consilio's review managers maintain daily reporting on reviewer activity, productivity and quality metrics



Virtual environment provides real time feedback and project updates



Consilio leverages proven Quality Management process to ensure high quality work product and results



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## Secure Virtual Review CASE STUDY

POWERED BY Complete Review

### JD – PhD Required: Integrated On-Site and Secure Virtual Review

#### Client Challenge

- A life sciences IP patent litigation review was initially staffed with attorneys having both relevant legal expertise and Master's degrees in specific biomedical subject areas.
- Six months into the review, the production of complex documents by opposing counsel required a Ph.D. level of subject matter expertise for accurate understanding and issue coding.
- The combination of legal, academic, and Relativity document review specific knowledge challenged the traditional on-site model.
- Finding the right experts with relevant legal, scientific, and Relativity expertise within commuting distance to an existing – or even a temporary review center would be an insurmountable hurdle, regardless of the client's time and cost constraints.

#### Consilio Response

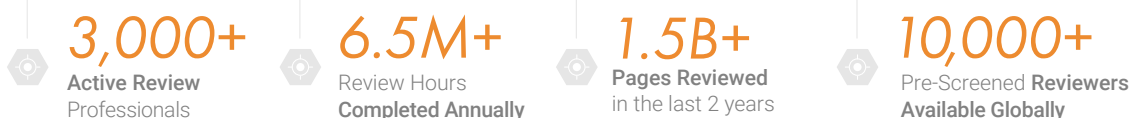
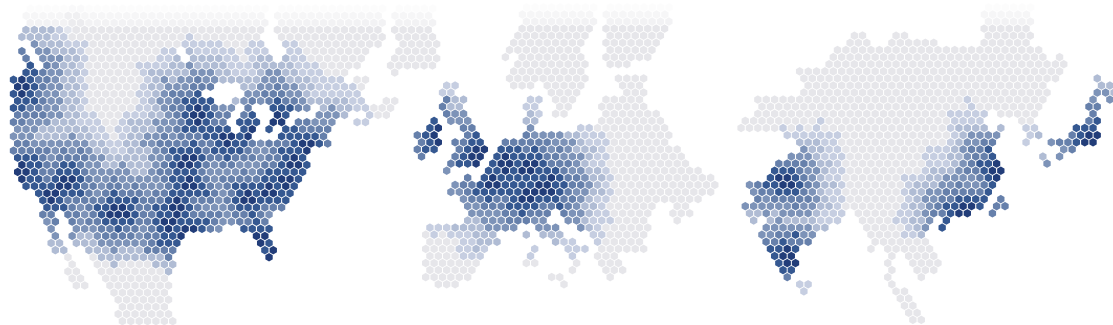
With client and outside counsel collaboration our teams implemented our Secure Virtual Review solution, which included:

- Recruitment teams that identified, vetted, and selected 5 JD/Ph.D. candidates from five different states across the country, including CA, FL, OH, NJ, and NY.
- Integrated the remote reviewers using a virtual desktop solution, with remote oversight and the same high level of security standards and data privacy restrictions governing their on-site review center colleagues.
- Created specific workflows to ensure that higher-level documents were reviewed solely by the PhD-level attorneys.

#### Results Achieved

- Consilio met the client's needs and increased the quality and efficiency of the review by having the expertise to implement and manage both traditional on-site and secure remote review teams.
- The JD-PhD reviewers were able to summarize and code tens of thousands of highly complex documents to improve the client's preparation for witness deposition and motion practice.

### Active Review Presence



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